

Spring Grant Application Update and Q&A

Presented by

MAYA REYES, GRANTS PROGRAM MANAGER



THE CATHOLIC
COMMUNITY FOUNDATION
OF SANTA CLARA COUNTY

Automatic \$5,000 Grant

- No application
- Every parish and the Chancery will receive a check in July 2020
- Money should be used toward costs related to the pandemic, for example:
 - Purchasing sanitation equipment and supplies
 - Purchasing technology equipment for virtual masses and ministries
 - Adding funds to outreach programs (e.g., food and rental assistance) to help people who have been impacted by the pandemic

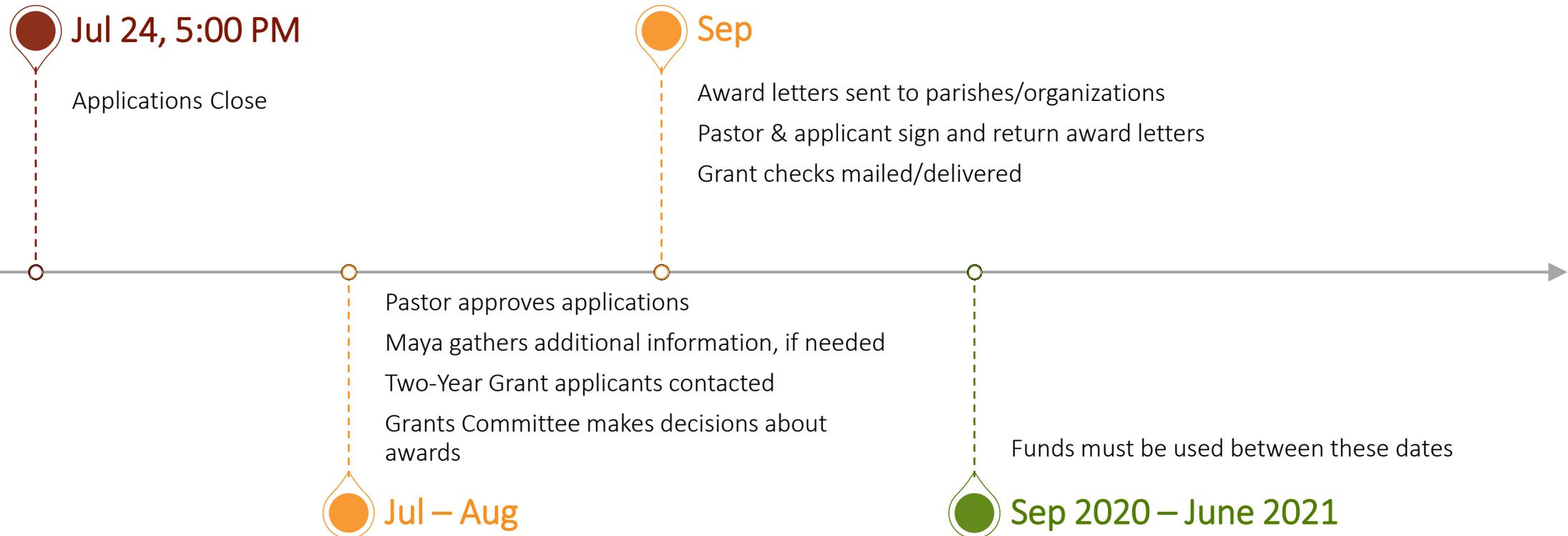
Automatic \$5,000 Grant

- Financially stable parishes are encouraged to give all or part of their grant to a parish with greater needs
- We will be sending out a survey to find out how the money helped your parish or which parish you decided to help

Spring Grant Cycle 2020

Category	Applicants	Examples	Funds Available
Clergy Leadership	<ul style="list-style-type: none"> Parish priests & deacons Chancery 	<ul style="list-style-type: none"> Financial workshop Marriage prep training Management conference 	\$16,000
Family Life	<ul style="list-style-type: none"> Parishes Diocesan Dept. of Family Life 	<ul style="list-style-type: none"> Family Camp financial assistance Natural family planning resources 	\$32,000
Lay & Religious Leadership	<ul style="list-style-type: none"> Parish staff & volunteers Chancery 	<ul style="list-style-type: none"> Management training Professional development Best practices workshop 	\$16,000
Liturgical Music	<ul style="list-style-type: none"> Parishes Diocesan Office of Liturgy 	<ul style="list-style-type: none"> Music boot camp New song books & equipment Musical training 	\$7,300
Parish Outreach	<ul style="list-style-type: none"> Parishes 	<ul style="list-style-type: none"> Food pantry At-risk youth programs Rental assistance 	\$74,000
Parish Stewardship	<ul style="list-style-type: none"> Parishes Diocesan Stewardship Office 	<ul style="list-style-type: none"> Livestreaming technology upgrades Sanitization equipment 	\$59,400
Pastoral Ministry Training & Formation	<ul style="list-style-type: none"> Parishes Pre-approved Catholic Orgs in Santa Clara County (including schools) 	<ul style="list-style-type: none"> Youth group activities Retreats 	\$74,100
Matching Funds Available	Additional money will be available to supplement Spring Grant funding. The Foundation will decide where to allocate the additional funds based on the greatest need.		

Important Dates - UPDATED



Frequently Asked Questions

Q: Can I request money for sanitation supplies or technology upgrades?

A: Yes, Parish Stewardship grants can be used for physical upgrades to the parish. But ONLY parishes are allowed to submit applications in this category. However, we do understand that many parishes and schools share technology and supplies.

Frequently Asked Questions

Q: Can I reopen my application? Do I need to resubmit my application if I don't want to change anything?

A: If you would like to modify an application that has already been submitted, please contact Maya Reyes.

For parishes, the pastor will have to re-approve the new version of the application once it's resubmitted.

If you submitted an application before the June deadline and you don't want to make any changes, you do NOT have to resubmit your application.

Frequently Asked Questions

Q: How many applications can I submit?

A: **Parishes** are allowed to submit one application per category. Parishes are also allowed to submit a second application if the second program is a collaboration among multiple parishes.

Schools and other pre-approved Catholic organizations are allowed to submit one application under the Pastoral Ministry Training and Formation category.

Chancery offices, see Grant Categories Chart.

Frequently Asked Questions

Q: Who can submit applications in the new Clergy Leadership and Lay & Religious Leadership categories?

A: Each parish and the Chancery may submit one application per category. This one application may be for a class for a single individual or a group training.

The person attending the training does not necessarily need to be the person who submits the application. A different staff member may submit an application on behalf of someone else.

Frequently Asked Questions

Q: I have two programs that need funding. Can I combine them into one application?

A: We recommend that you only request funds for one program in your application. If multiple separate applications are submitted for a parish in the same category, the pastor will determine which application moves forward to review.

Frequently Asked Questions

Q: What is considered a collaborative project and how do I submit a second application for it?

A: A collaborative program is a program that is being put on my multiple parishes. It can be a program in any category, but it has to be a parish application. In the application, describe which parishes are participating and how the collaboration between parishes will increase the impact of the program.

Frequently Asked Questions

Q: How do I apply for the Two-Year Grant?

A: The Two-Year Grant is only available in the Parish Outreach category, and therefore is only available for parishes. There is no extra work in the regular application process. After all applications are submitted, the Foundation reviews all the Parish Outreach applications and may decide to ask certain applicants to answer supplemental questions. From those selected, the Foundation may decide to award a Two-Year Grant. You will be contacted by Maya if you have been selected to submit the supplemental questions.

Frequently Asked Questions

Q: How does the pastor approval work for parish applications?

A: In our new online application, parish applicants are required to enter their pastor's email address as part of the application. As soon as the application is submitted, the pastor will receive an automatic email asking for his approval of the program. The pastor will be able to review the application before submitting his approval.

Applications submitted for the Chancery, Catholic schools and other organizations do not have to complete this step.

Frequently Asked Questions

Pastor Approval: Step 1

- Click the link in the email sent from “info@cfoscc.org”
- The subject will be:
“Application approval requested for [Org Name] by [Applicant Name]”

From: Info <info@cfoscc.org>
Sent: Monday, July 6, 2020 12:09 PM
To: Marie Galetto-Dugoni <Galetto@cfoscc.org>
Subject: Application approval requested for Sample Community Foundation by July Brown

Hello Professor Roberston

July Brown has filled out an application under the "Standard Scholarship Application" for Sample Community Foundation. You were named as the pastor of this parish in the application. Your approval is needed before this application can move on to the review stage of the application process.

If the organization listed above is NOT a parish, you can skip this approval step.

Please take a few minutes to review the application and either approve or deny the application: <http://www.samplefoundation.org/References/ReferenceList/acbdef1234567890>

Please be aware that all parishes are allowed one application per category in our Spring Grant Cycle. If multiple applications are submitted in a single category, it is up to the pastor to select which application moves on to the review stage. The exception to this rule is if the second application is a collaboration among multiple parishes. If you have questions about this, please contact Maya Reyes at reyes@cfoscc.org.

To view all the created and submitted applications for your parish, visit <https://cfoscc.spectrumportal.net/Accounts/Logon>

Thank you,

1

Frequently Asked Questions

Pastor Approval: Step 2

- When you click the link the email, you will see a page like the one below with the name of the applicant
- Click the name of the applicant to review and approve/deny the application

References

This page lists all the reference requests that have been submitted to this email address. Please use the links provided to complete the requested references. Thank you!

Name: Maya Reyes
Email Address: reyes@cfoscc.org

Status

Applicant	Application	Status
Mark Groseth	Spring Grant Application 2020	NEW

2

Frequently Asked Questions

Pastor Approval: Step 3

- Click the “Application Summary” tab to review the application
- Under the “Pastor Approval” tab, fill out the information and save

3



Application Summary Pastor Approval

Pastor Approval

We are asking for your approval because all applications submitted under a parish in the Spring Grant Cycle require pastor approval.

I have read the application and it aligns with the mission of our parish.

Yes *

No

Pastor Full Name:

Date:

Resources

To reopen a submitted application or answers to questions,
contact Maya Reyes

reyes@cfoscscs.org or 408.995.5215

To start or complete an application

cfoscc.spectrumportal.net/Accounts/Logon/

For more information on the Spring Grant Cycle

cfoscc.org/grants/spring-cycle